

Immunize NE 2017: Guideline – Poster Preparation Suggestions

* If you have presented this poster elsewhere, and are allowed by the prior venue, you may use the electronic file for that poster in this presentation – More information is provided below.

* If poster making is new for you, here are some guides on creating PPT based posters:

- Narrative walkthrough to making a PowerPoint poster, adding text boxes and visuals to 1 slide: <https://faculty.washington.edu/robinet/poster.html>
- <http://www.makesigns.com/tutorials/images-graphs-colors.aspx>
- <https://www.google.com/search?q=powerpoint+poster+examples&espv=2&tbm=isch&tbo=u&source=univ&sa=X&ved=0ahUKEwi9i4SxpbPTAhXh6oMKHZprAdwQ7AkILw&biw=1920&bih=943>
- Do your own Google search – there are many links on PPT poster preparation.
- You may certainly use other electronic formats for creating your poster. If you have questions about using the PPT or another format, feel free to contact me at LOhri@Creighton.edu

* **Possible Poster Sections** (per the needs of your purpose and content):

- Background/Purpose
- Goals/Objectives
- Demographics
- Findings / Results
- Figures / Graphics
- Corresponding Author / Contact Information (Please do provide this information on a business card or right on your poster, in case attendees want to contact you for more information.)
- Photos
- Discussion
- Conclusions / Implications
- References

* **We will be displaying all posters electronically**, so that printed posters or hand crafted poster elements posted on a physical board are no longer allowed.

* Do pay attention to how well your poster is likely to show up for easy visual reading on the Display Monitors (23.8 inch screens) that will be used for poster presentations at the conference.

* **You should plan to stand by your poster display at the following times (7:15 – 7:45; 10:15 – 10:45; 12:45 – 1:00; 2:15 – 2:30)** during the conference, to answer questions and discuss your poster with conference attendees.

* **Please plan to print 20-30 copies of your poster on legal or letter size paper (color or black & white) to make available on your table for those who are interested.**

* **Please email an electronic PPTx and a pdf copy of your poster** to Linda Ohri (lohri@creighton.edu) no later than **8 am CDT, Friday, May 26th**. The file will be posted for Telehealth viewers and on the assigned monitor at the time of your arrival at the conference.

- We suggest that you also bring an electronic copy on flash drive, as a backup.

* **Please review, complete and return the attached “Permission to Display” form below**, to notify us of your permission/declination for us to post your abstract / poster on our website after the conference.

Permission to display posters on the www.ImmunizeNebraska.org website:

We ask that Poster presenters also give permission to allow the Immunization Task Force (ITF) to display your abstracts and/or posters on our Immunize Nebraska website. Note that this provides a public

dissemination site for your work, which may be cited on your CV or resume.

Please complete and return this form whether you do / do not give this permission.

I give permission to display the following on the www.ImmunizeNebraska.org website:

KL/SP Poster Abstract

KL/SP Poster

Title: **SAVE: An avenue for medical Student involvement
in community vaccine education**

I do NOT wish to have my work displayed.

If giving consent, please provide Contact information for Corresponding author:

Name: **Sarah Pietruszka & Karen Lehan**

Address: **2500 California Plaza, Omaha, NE 68102**

Email: **sarahpietruszka@creighton.edu**

Phone #: **423.914.3822**

We will contact you to notify you of the specific link to your poster, upon completion of our poster processing.