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**Steering Committee Minutes**

**Friday September 6, 2013**

**7:30-9:00 AM**

**MOMS Conference Room**

**Tower Professional Park, 7906 Davenport Street**

Laura Klug chaired the meeting

**Introductions**

**Members Present:** Laura Klug, Sharon Plummer, Pat O’Hanlon, Patsy Nowatzke, Georganna Felt, Bridget Rolenc, Jim Archer, Jane McGinty, Linda Ohri, Bridget Rolenc, Jeanie Burke, Tracy Ginger, Michelle Hokinson, Mindy Swanson (DNP Student), Jessica Moyle (DNP Student), Maggie Wagner, Michael Owens, Katie O’Keefe, Shirley DeLair

**Members Absent:** Sharon Wade, Cathy Carrico, Jude Dean

**Announcements:**

1. Linda distributed handouts that a pharmacy student developed for HPV and Hepatitis information; the committee was asked to review and comment.
2. The committee discussed purchasing magnets for vaccination sites to be handed out at health fairs. The cost would be approximately $500. This expenditure was approved.

**Minutes** from the August 2, 2013 meeting approved with minor corrections.

**Treasury Report:**

Debit:

6/19/13 Print Ovations, LLC (magnets) $190.71

8/4/13 Reimburse Cathy Carrico for Printing Cost for Task Force Poster $91.67

8/4/13 Grant Award for Pertussis Project $180.00

8/4/13 Grant Award for Adult immunization Rates $300.00

Deposit: None;

Balance: $10,272.23

**Committee Reports:**

*Community Affairs:*

*Bi National Health Fairs* The task force will be represented at the Bi-National Health Fair

1. Senior Event October 2, 2013 at the Intercultural Senior Center from 9 AM to 12 PM
2. Children’s Event October 5, 2013 at the Boys & Girls Club South from 9 AM to 1 PM
3. Women’s Night October 9, 2013 at the One World Community Health Center from 5:30 PM to 9 PM
4. Health Fair Event October 12, 2013 at Metro Community College South Campus from 9 AM to 3 PM.

There are enough volunteers to staff all of these events except for October 12, 2013. The Creighton University students are on fall break and will not be able to volunteer. A group email will be sent to the membership at large to ask for volunteers for this event.

*Professional Affairs:* (Chairs-Cathy Carrico and Katie O’Keefe).

Wrapping up the conference was a success. We will be receiving about $5400 for the task force.

1st planning last week. Scheduled for June 6, 2014 at the Marriot at Regency and a tentative list is as follows:

1. Speakers:
   1. Dr. Chatterjee Vaccine Update and vaccine hesitancy (Confirmed)
   2. Andrea Riley Shot@Life
   3. Jimmy Khandalavala HPV and Tdap in pregnancy (Confirmed)
   4. Person from CDC has not confirmed but will present resources for professionals and vaccine hesitancy
   5. Dr. Rudolf J. Kotula pneumococcal for adults
   6. Lori Howell will be asked to do a state update
2. Posters

Katie and Cathy are developing the guidelines for approval of grants and post on web site.

*Legislative Advocacy:* (Chair-Linda Ohri)

No update

*Website:* (Chair-Sharon Plummer)

The committee is working on tutorials for maintaining web site. Laura and Jeannie are working on this task.

**Other Business**

1. Develop an ad hoc nominating committee that will include the chair, chair elect, chairs of the sub-committees. This was discussed and will be initiated this year. The committee was asked to continue to review the by-laws and will do a final review at the October steering committee with approval at the next quarterly in November.
2. August is Immunization month; Sharon has requested a Nebraska Governor’s proclamation but has not received. It is now September and we have not heard from the governor’s office; it may be the request was too late. Sharon will request earlier next year.
3. Maggie Wagner from Coventry presented their program to promote vaccines. This year they are focusing on vaccines for both adults and children. Committee stressed Tdap, Shingles and HPV which have low compliance vaccines. Good information on the CDC website for vaccine medication.
4. The committee discussed the flu campaign to day cares that we have done in the past. It is probably too late to start so may try to get a flu statement in the Douglas county day care newsletter. The committee felt that this flu promotion is still a good idea and will start earlier next year and plan to do the mailing.

Next meeting scheduled for October 4, 2013, from 7:30 to 9:00 AM at the Metro Omaha Medical Society (MOMS) office at 79th and Davenport.

Respectfully Submitted,

Patsy Nowatzke

Metro Omaha Immunization Task Force