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**Steering Committee Minutes**

**Friday September 5, 2014**

**7:30-9:00 AM**

**MOMS Conference Room**

**Tower Professional Park, 7906 Davenport Street**

Sharon Wade chaired the meeting

**Introductions:**

**Members Present:** Sharon Wade, Jane McGinty, Vicki J. Sunderman, Jeanne Burke, Georganna Felts, Bridget Rolenc, Mary Ann Rocha, Patsy Nowatzke, Tracy Ginger, Cathy Carrico, Jessica Palmer (from Creighton College of Nursing), John Pawlowski, Shirley Delair, Leslie Thiele, Rudy Kotula

**Members Absent:** Michael Owens, Linda Ohri, Katie O’Keefe, Jude Dean, Sharon Plummer, Laura Klug, Pat O’Hanlon, Meera Varman, Shirley Delair, Jude Dean,

**Announcements:**

1. NOVA “Vaccine calling the Shots’-program on vaccines September 10, 2014 at 9 PM.
2. September 11 there is a webinar from the vaccine action coalition; this will be an update on the flu.
3. Received a “Thank you” note from the recipients of the grants last year: Jessica Moyle and Mindee Swanson.

**Minutes** from the August 1, 2014 meeting approved.

**Treasury Report:**

Expenses Paid: None

Deposits: None

Balance: $16,086.42

**Committee Reports:**

*Community Affairs: Georgia Felt and Bridget Rolenc*

1. Bi-national Health Week 2014--October 4-18, 2014
2. October 1, 2014 Women’s Event Linda Ohri will be organizing
3. October 2, 2014 Senior Event-Bridget will be organizing at the old Sokal Hall
4. October 4, 2014 Metro Omaha event, need volunteers who speak Spanish

Last year at a health fair the flu vaccine that was being given could not be given to children under 9, the parents often interrupt that children under 9 cannot receive vaccine so the vaccinators will be educated as well as signs will be posted.

1. Reach for the Stars on November 21, 2014 from 9 to 3 at Metro College; this is targeting young single parents.
2. Postcard being sent to daycares about Tdap: two different cards to various daycares; one will offer the vaccine and other will offer the education. Will be mailed within the week. Bridget has set up contacts to go out to daycares to give the vaccines when requests start to come in.

Bridget must cut her budget so may have less money to contribute to administration of vaccines. The committee discussed the task force supporting some of these events. Walgreens and Public Health may have extra doses that can be given. The committee will discuss issue again if funding needed.

Tablecloths are ordered, around $600.

*Professional Affairs*: Cathy Carrico and Katie O’Keefe

No Report

*Legislative Advocacy: Linda Ohri*

No Report

*Website: Laura Klug*

No Report

**Other Business**

Discuss Twitter and Facebook

Vicki Sunderman, after going to the national conference, discussed outreach to non-medical advocates such as city representatives, PTAs, travel agents and others that may be interested or need additional education. Develop letters to send to schools to invite people to become active in the task force. Sharon will work on distributing this in the public schools. Accessibility is necessary and pharmacies will take a lead role in vaccine distribution.

Discussed what pharmacies give vaccines; may be a good project to check pharmacies on what vaccines each pharmacy administers.

Dr. Kotula is working on a flu blog.

Jill Roark has agreed to speak at the November quarterly; a short business meeting will be held at 7:30 AM and Jill will start at 8 AM. The meeting will be held November 19, 2014.

Suggest that a recruitment committee be formed to get not only medical but non-medical people interested in the committee.

Meeting adjourned.

Next meeting scheduled for Friday October 3, 2014, from 7:30 to 9:00 AM at the Metro Omaha Medical Society (MOMS) office at 79th and Davenport.

Respectfully Submitted,

Patsy Nowatzke

Metro Omaha Immunization Task Force