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**Steering Committee Minutes**

**Friday November 4, 2016**

**MOMS Conference Room**

**Tower Professional Park, 7906 Davenport Street**

**Omaha, NE**

*The meeting was chaired by Cathy Carrico.*

**Introductions**

**Members Present:** Jason Archuleta, Jeanne Burke, Cathy Carrico, Georganna Felt, Tracey Ginger, Heidi Gubanyi, Michelle Hokanson, Anne Keene, Rudy Kotula, T.J. McDougal, Jane, McGinns, Pauli Nejezchleb, Linda Ohri, Bridget Rolenc, Micaila Ruiz, Becky Seier, Sharon Wade, Meera Varman, Amanda Zamora

**Minutes:** The October 7, 2016 minutes were reviewed and approved. Changes made include:

1. There *is* a registration for the Annual Immunize Nebraska Conference; there is *no* registration fee for the National Immunization Conference.
2. There is a *$10,000* budget designated for flu shots in Omaha Area Health and other underserved areas is expected to decrease to $25,000.

**Treasury Report:** No report

**Announcements:**

1. Meningitis B vaccine should be given at 0 and 6 months, in healthy infant population (no prior Men. B outbreak).
	* 6-12 months between 1st and 2nd dose. If 2nd dose was given prior to 5 months, then the patient needs to be put on a 3 dose regimen.
2. A Steering Committee member reached out to Jane for us to give an update.
3. Carrico’s students are working on a project called, ‘Vacc. & Vote’. This project will allow community members and visitors to be vaccinated against the influenza virus – free of charge.

**Committee Reports:**

*Website:* *Laura Klug*

1. The topic of possibly hiring Chip on a “retainer” was raised. Steering Committee agreed to the proposal of compensating $600/month (as soon as semester is over).

*Community Affairs*: Georganna Felt / Bridget Rolenc

1. Flu shots were administered at Early Childhood clinics, OneWorld, parent-teacher conferences, a Creighton University sponsored Halloween event on Parkview Avenue (30 shots), daycares, North Omaha Health Clinic, and daily at Charles Drew Community Health (100 flu shots, 20 Tdap). Flu shots will be continued to be administered until Christmas. We are in the process of getting better deal on flu shots. KETV will be moving to a facility in between North and South Omaha, in which we will have space to administer flu shots.

*Legislative Committee: Linda Ohri*

1. Conversed with Robert (Bob) Cliff to open Immunization Legislation. We might be able to get grant funds to work with Creighton University, University of Nebraska Omaha, etc. on requiring meningococcal education and vaccinations.
* This might be a good student project idea for Carrico’s students.
* Varman to do project on implementation of immunization education with law students (surveying for what are god ways to market to students) at Hasting College.

*Professional Affairs*: No report

*Public Relations Committee*: Jeanne Burke / Michelle Hokanson

1. Bus ads have been put in storage.
2. ITF was granted the opportunity to buy one of the bus signs and decided on the one featuring a Hispanic family.
3. Please forward any recommendations for future Public Relations projects. Current suggestions include: magnets, free clinic, radio PSAs (free), and a Facebook ad to educate on meningococcal vaccinations (reasonable price).
	* Carrico will have students get feedback on bus ads (i.e. survey).

*Annual Conference Update*: Meera Varman

1. The National Immunization Conference might be a good opportunity for students to present current/past immunization-related projects, as there will be no registration fee.
	* Carrico would like to implement a scholarship for students to present at the local, Annual Immunize Nebraska Conference.
2. Presenters for Annual Immunize Nebraska Conference, as of present date and time, include: Archana Chatterjee, Gary Marshall, Rebecca Martinez, etc.
3. Ohri will be managing posters this year.
* The topic of changing the manner in which poster presentations are given was raised. One possibility is an electronic slideshow. A suggestion for possible poster is “How Vaccines Get Approved” (maybe another great opportunity for Carrico’s students. Please forward any suggestions.
1. It would be great to have the mother of daughter affected by not receiving immunizations, featured on Washington Herald, be a guest spokesperson.
2. The topic of ‘Ask the Experts Q/A Panel’ at the Annual Immunize Nebraska Conference was raised.
	* Kotula suggested having “Medical Jeopardy” or a poll in place of this. Please forward any suggestions.

Meeting adjourned at 9 AM.

The next quarterly meeting is scheduled for February 15, 2017, 7:30 AM, Methodist Hospital.

Respectfully Submitted,

Cathy Carrico

Amanda Zamora