|  |  |
| --- | --- |
|  |  |

**Steering Committee Minutes**

**Friday June 7, 2013**

**7:30-9:00 AM**

**MOMS Conference Room**

**Tower Professional Park, 7906 Davenport Street**

Sharon Wade, chair elect, chaired the meeting in Laura Klug’s absence.

**Introductions**

**Members Present:** Sharon Plummer, Pat O’Hanlon, Cathy Carrico, Katie O’Keefe, Patsy Nowatzke, Sharon Wade, Georganna Felt, Bridget Rolenc, Jim Archer, Melanie Moore, Jane McGinty, Jude Dean, Michelle Hokinson

**Members Absent:** Laura Klug, Linda Ohri,

**Announcements:**

Jim Arch stated that the Immunization Action Coalition repository of slides for vaccines with vaccine preventable disease pictures.

Laura received an email from Elizabeth Faber who is a regional representative of Voices for Vaccine’s Parent Advisory Board. Paul Offutt is on this advisory board. If she is local we will invite her to future meeting.

**Minutes** from the May 3, 2013 meeting presented and approved

**Treasury Report**

Debit: Farewell Gift for Dr. Chatterjee $79.17

Balance: $11,034.81

**Committee Reports:**

*Community Affairs:*

1. Jane McGinty is working with Mindy Swanson to get vaccination information out to older citizens.
2. Bridget Rolenc has found a person to produce about 1000 magnets with task force information. The cost will be $150. Committee voted to approve this expense. Card will include logo and website. A draft will be sent to the committee.
3. Sue Weston along with Creighton University pharmacy students will represent the task force at the World Refugee Health June 22, 2013 from 10:30 to 2:30.

*Professional Affairs:* (Chairs-Cathy Carrico and Katie O’Keefe).

1. Poster completed by Katie and Cathy.
2. Will be updating the web site but need to get more adept to the functionality
3. 250 people have registered for the conference, 60 have RSVP’d for the evening dinner with a vaccine in-service.
4. 6 Posters will be presented; 2 from Family Medicine, 2 from CU Pharmacy Student, Creighton University Student Health Services and 1 from Task Force.
5. Talked about survey for professionals and if attendees complete will be entered into a raffle for a prize

*Legislative Advocacy:* (Chair-Linda Ohri)

Linda was unable to attend the meeting. No updates for this month.

*Website:* (Chair-Sharon Plummer)

The website is live. Chip Thompson did present on website use. The URL is <http://immunizenebraska..org>**.** The web is licensed and ready to be updated. The committee will need more sessions on updating the web.

Will set up another session with Chip and will try to get some members to be super users to teach others. This will be set up for after the conference.

**Other Business**

The by-laws were reviewed but will require re-review at the next meeting.

Next meeting scheduled for August 2, 2013, from 7:30 to 9:00 AM at the Metro Omaha Medical Society (MOMS) office at 79th and Davenport.

Respectfully Submitted,

Patsy Nowatzke

Metro Omaha Immunization Task Force